



UNIVERSITY ASSESSMENT ANNUAL ASSESSMENT REPORT GUIDELINES: PROGRAM OUTCOMES ASSESSMENT

Program outcomes assessment is the process of gathering, analyzing, and interpreting data on student learning and development for the purpose of evaluating educational impact and improving programs. Program outcomes assessment is implemented at the program (typically degree) level.

Every OSU degree program must provide an annual report of program-level, student learning outcomes assessment activities. The annual report should reflect implementation of the Assessment Plan.

Please use the template below to create your assessment report.

A. Program Name

List the name of the department and college, list the degree(s) included.

B. Assessment Coordinator

Please provide the name of the Assessment Coordinator (the name of the author of the report) and the date the report was approved by program faculty.

C. Mission Statement

Give the mission statement for the program. The mission statement should align with department, college, and institutional mission statements. The mission statement, educational objectives and goals for program should guide the assessment process.

D. Assessed Student Learning Outcomes

For each student learning outcome assessed during the year, report:

1. Assessment method used to gather evidence of student achievement
 - a. The number of students that were assessed and the number that were not
 - b. The process by which students were selected to participate
 - c. The student product(s) that were evaluated (e.g., course project, oral presentation, performance assessment, etc.)
 - d. The process for assessing student products and for summarizing results
2. Summary of assessment evidence / results from the assessment method
 - a. Report aggregate scores and scores by content category (if available)
 - b. Relative to the student learning outcome, report students' strengths and weaknesses
3. Description of program faculty members' interpretation of the results
 - a. Describe how results were shared and discussed

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- b. Describe faculty members' response to the results. What do the results suggest about the curriculum, about teaching practices, and about student achievement of the learning outcome?
 4. Program improvements implemented or being considered in response to the assessment evidence / results
 - a. Describe actions taken resulting from discussion of the assessment evidence or issues needing additional study
 - b. Describe actions that are being considered
 - c. Describe additional assessment data that may need to be collected
- *Repeat steps 1 – 4 for each student learning outcome assessed during this year.

E. University Assessment Funds (new section in 2009-2010)

If university assessment funds were used by the department or program, describe how university assessment funds were used and the contribution the funds had on the assessment process. Funding requests for the next academic year have a separate process and should not be included here.