

**University Assessment Council
Minutes**

Tuesday, October 15, 2002
412 Student Union
3:00 p.m.

Present: D. Bertholf, P. Bowers, B. Edgley, G. Gates, K. Keim, S. Langstraat, S. Ownbey, Z. Quible, C. Reichard, J. Schatzer, R. Sheorey, D. Thompson, G Wilber, J. Wallin, T. Magness
Guest: P. Bischoff, J. Hattey

Announcements:

Shiretta Ownbey was introduced as the new Council representative from the College of Human Environmental Sciences

Calls for Assessment Proposals – The Higher Learning Commission (NCA) Annual Meeting is scheduled for April 14 – 16, 2003, in Chicago. If Council members or departments would like to submit proposals the deadline for submission is October 28, 2002.

The American Association of Higher Education Annual Assessment Conference is scheduled to meet June 22-24, 2003, Seattle. The deadline for submission of proposals has not been announced but the approximate timeline will be sometime in January.

2003 Graduate Program Alumni Survey:

The letter requesting participation in the 2003 Graduate Program Alumni Survey was sent to departments. The deadline for submitting program specific questions is due to the OUA on November 15th.

Agenda

1. General Education Assessment

There is a New Oklahoma State University General Education homepage it links from Academic Affairs:

<http://www.okstate.edu/acadaffr/>

select Faculty & Staff Services, then select General Education

Paul Bischoff was introduced as the chair of the Summer 2002 General Education Assessment Task Group. Paul and Julie gave an overview of the collection of student artifacts and the work accomplished this summer. It was also noted that two new faculty representatives for the Task Group would be needed and additional reviewers would also be needed for evaluating student artifacts next year. Faculty who work with the General Education Task Group are

given a one-month salary stipend during the summer and reviewers are given the sum of one thousand dollars for their work on reviewing student artifacts.

A brochure still in draft form was shared with the Council. Julie requested the Council's input on how to raise awareness about assessment and the impact assessment has on the General Education curriculum. This brochure would help create the feedback loop recommended by the (HLC).

Julie provided a quote for the Council stating this information may be the driving force of the (HLC) when they come to campus.

General Education Assessment & the Institution's Mission Statement

“An institution expresses its educational values and philosophy through its mission statement. It translates that statement into programs and services, through which students are to develop knowledge, abilities, habits of mind, behaviors, ways of thinking and knowing. And it sets expectations for student learning in core or general-education curricula; learning in a major or in preparation for a career; and learning of “the ineffable” -- that is, spiritual, moral, ethical, and social dispositions.... Helping to develop those expectations is a collective responsibility shared across the institution. But finding out whether students are actually meeting those expectations is a collective responsibility, too. Assessment is the way to enact that collective responsibility.” (Peggy Maki, President, American Association of Higher Education, from the *Introduction to the 2002 Annual Assessment Conference*).

2. Assessment Council reviews of outcomes assessment programs

Council members were given packets for the fall 2002 Assessment Council review for departmental outcomes assessment. A time matrix was provided for group meetings. The rest of the fall Assessment Council meetings will be individual group meetings to discuss the evaluation and review of the College of Education assessment program. Group meeting dates and locations will be announced once confirmed.

Adjourned 4:45 p.m.