

## University Assessment Council

### Minutes

Friday, April 7, 2006

1:30 – 3:00 p.m.

250 Student Union

Present: P. Bowers, G. Gates, G. Lage, L. Martin, J. Paustenbaugh, D. Thompson, and G. Wilber

Minutes from the March 3 joint meeting (Assessment Council, General Education Advisory Council [GEAC], and General Education Assessment Committee) to review the general education assessment process were distributed. Since several Council members were absent, Bowers will send the minutes out to all members, as well as to members of the General Education Assessment Committee and GEAC for corrections and comments. It was noted today that the organizational chart mentioned in the minutes was not attached; a revised chart (based on the discussion at the 3-3-06 meeting) will be added to the minutes.

As discussed at the March 3 meeting, a joint meeting of the Assessment Council, GEAC, Instruction Council and General Education Assessment Committee will be scheduled in the Fall semester to review assessment results and develop recommendations for improvement. The General Education Assessment Committee will present current and cumulative assessment results for each portfolio. The total group will discuss all portfolios and develop preliminary recommendations for improvements. The Assessment Council will take the recommendations from this group meeting to the appropriate responsible group for further discussion and action. The Council will continue offering workshops and discussion sessions to discuss results and involve more faculty in interpreting assessment results and developing recommendations for improvement. Assessment Council will follow-up on implementation of recommendations.

In recognition of the additional time commitment, Assessment Council who agree to lead follow-up activities resulting from this meeting will not be asked to participate in the Council's review of reports and plans, or will have reduced participation. The Assessment Council will clarify expectations and leadership roles at the beginning of the academic year.

Bowers reported that she has asked Instruction Council for their help in identifying courses to provide artifacts for general education assessment. Instruction Council members agreed to help with that process during the Fall semester so that the most appropriate assignments would be identified and sampled for purposes of assessment.

The schedule for participation in the National Survey of Student Engagement (NSSE) will be changed to every four years. This will allow us to use more resources with each administration of the survey to obtain a larger sample and report results that are more practically useful at the college level.

After review and discussion of the NSSE 2005 results, the Assessment Council has identified OSU's benchmark score on "Enriching Educational Experiences" and responses to items related to diversity as those areas of most concern. Since most actions to address these concerns must be developed at the college or program level, the Council will ask colleges to identify steps that they are taking to address these areas, so that it can be documented that, as an institution, we are making changes to improve student engagement in these areas.

Annual Report and Budget Requests – Information has been sent to assessment coordinators letting them know that annual assessment reports and budget requests are due on June 9.

Review of Academic Program Review Documents – Council members agreed to let Bowers review material for programs participating in APR in Spring 2006, on behalf of Assessment Council.

CIRP Freshmen Survey – OSU will participate in this survey in Fall 2006. To protect students' privacy, completed surveys will be returned to instructors in individual, sealed envelopes (provided to students with the survey). Surveys may be completed during the first two weeks of the semester.

Survey of Alumni of Undergraduate Programs -- Data collection was just completed; results will be reported during Summer 2006.

Jordan, Thompson, Ownbey, and Bowers presented “Engaging Faculty in Assessment of Learning Outcomes in Graduate Programs,” at the Higher Learning Commission Annual Meeting, April 2, in Chicago, Illinois.

University Assessment and Testing plan to move in July to the former Parker Tele-Training Institute building, after renovations are completed.

Meeting adjourned. Minutes prepared by Brenda Brown.

# General Education Assessment Roles\*

\*modified based on March 3 meeting of AC and GEAC

