



**UNIVERSITY ASSESSMENT
ASSESSMENT COUNCIL
MINUTES
FRIDAY, OCTOBER 9TH
1:30 PM, STUDENT UNION**

Present: Damron, Davis, Edwards, Gates, Hawkins, Miller, Paustenbaugh, Payton, Penn, Ray, Rohrs, Sharp, Thompson, Wilber, and sitting in with COE, Brent Hill, Farr (representing CHES)

Absent: Swinney, DeVuyst, Comer, Ownbey, Weimer

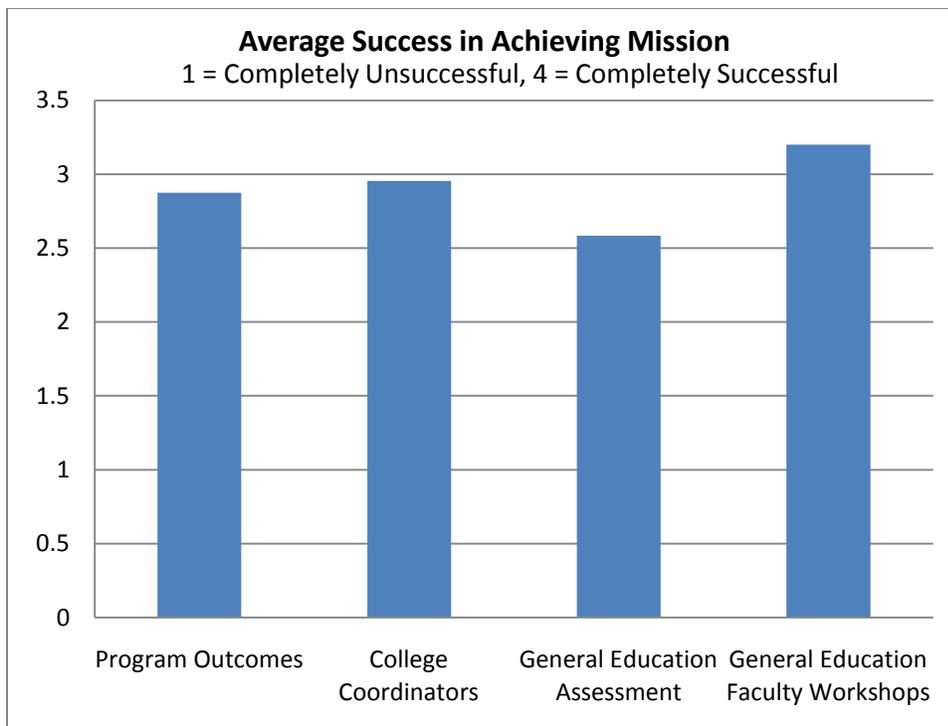
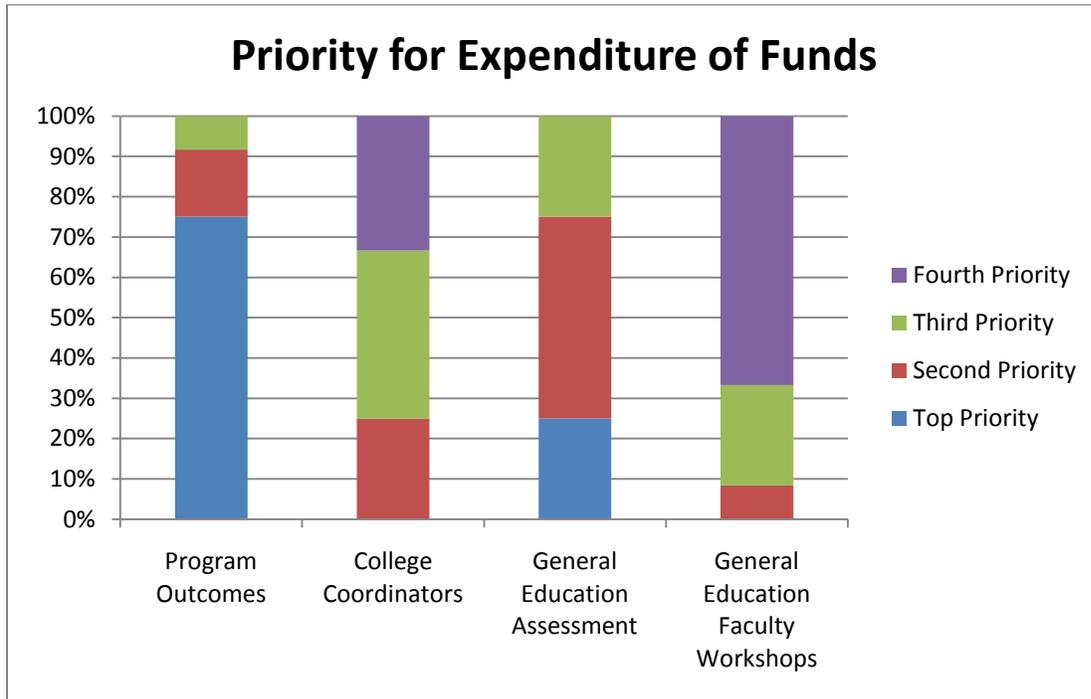
1. Introductions of Assessment Council Members were made, new member Dean Sharp for GPSGA.
2. Minutes from the Sept. 4th 2009 meeting were reviewed. No corrections were requested.
3. Members discussed a study group that has been developed to look at the role of assessment. Some of these ideas were:
 - A. Look at council and committees.
 - B. Assessment “language”, the differences and importance of a shared language among an organization.
 - C. Different ways that assessment is structured on other campuses.
 - D. How assessment is structured at different universities? How does it compare?

Dr. Penn mentioned an article that Pam Bowers, PhD wrote in the *Assessment Update* journal on diversity. Copies of the article are available by request. Please call or email Kyla at 4-6687 or kyla.trammell@okstate.edu for copies.

Changes and usage of the UAT website and Assessment database were reviewed and discussed. Suggestions of having direct links on webpage were discussed, making the reports, plans, etc. easier to find. A search feature is also desired to navigate through the website easier; it was suggested search should be specific to the UAT site. A template link and a direct link to survey results is also needed for easier navigation. Some of these changes will be implemented in the new UAT website. The assessment database was discussed and demonstrated. Further discussions could be warranted to decide who can access to the database (Assessment Council members) because it would be helpful to have all information on your particular program in one place. Dr. Penn will put together a User Guide for the database and explore the addition of new features.

4. Summary of budget items for 2009-2010 was handed out and discussed. Costs of payroll, departmental funds, professional development, general education assessment, and surveys were reviewed. The council went over the importance of programs that money was spent on for Assessment, such as Programs Assessment and Assessment Coordinators. Dr. Penn asked Assessment Council members to complete a survey on the importance of funding various elements. Results will be summarized and discussed at the next meeting. Dr. Penn noted substantial changes need to be made to the budget

over the next few years to ensure the assessment account stays in the black. Assessment Council members discussed funding priorities and the value of the elements currently being funded through assessment money. Two summary charts from the survey are shown below. Assessment Council members listed Program Outcomes Assessment and the General Education Assessment as the top two priorities with program outcomes assessment clearly the top priority. However, the General Education Faculty Workshops were found to be the most successful in achieving the mission for assessment.



5. An overview of results for NSSE was shared for discussion. Positive findings and areas needing improvement were highlighted. The response rate is down from the previous NSSE survey. Careful consideration to achieving a better response rate is needed before administering the survey again. Each college will receive a binder with the complete results as well as college-specific results. Due to the response rate it will not generally be possible to disaggregate results to the department or program level. Full NSSE results are almost complete and will be posted on website. Strategies for sharing NSSE results were discussed.

The NSSE results were shared with *USA Today* as has been done in the past. Results will be shown on a website that does not include tools for ranking institutions. Results will be compared to our Carnegie Class average. An article discussing the USA Today NSSE website and highlighting a few institutions will be published in November (it does not appear OSU will be highlighted).

The two remaining agenda items will be discussed with the College Coordinators in the meeting on Wednesday.

The meeting was adjourned at 3:00 p.m.