



Assessment & Academic Improvement Council

Meeting Minutes

Friday, January 12, 2018 • 1:30 – 3:00 p.m. • 460 SU

Present: L. Burns, C. Campbell, R. Chung, J. Comer, P. Fry, K. Gage, S. Gordon, K. Hickman, C. Ippoliti, C. Johnson, B. Miller, J. Nalon, S. Ownbey, J. Sanders, R. Seitsinger, B. Smith, J. Swinney, K. Teague

Absent: J. Gelder, B. Masters, T. Wikle

Guests: K. Hunger, A. Witham

Call to Order. Dr. Ownbey called the meeting to order at 1:31 p.m. and welcomed the new AAIC members.

Approval of Minutes. Dr. Sanders moved to approve the December 2017 meeting minutes as presented. Dr. Johnson seconded. The motion passed unanimously.

Assessment Updates.

D-Course Survey (pilot) – Dr. Chung reported that the preliminary results of this survey, which was administered to first-year business students in fall 2017, show excellent instrument reliability (.92) and validity (the model fit is .92). The survey will be administered this spring semester to senior business students. An executive summary of the D-Course Survey Pilot results will be prepared in the summer for Dr. Fry, Dr. Kirksey, and Dr. Elmore-Sanders. The Council will then decide whether or not to move forward with institution-wide D-Course Survey data collection for the 2018-2019 school year.

Follow up meeting discussion on 2016-17 program report with each assistant/associate dean of college – Dr. Chung stated that he will be contacting each assistant/associate dean representing a college on the Council to review each college's degree inventory.

Discussion Items.

Nuventive Improve – Assessment Management System. The Instruction Council has endorsed the Nuventive Improve assessment management system. UAT will move forward with the purchasing process.

OSU Student Satisfaction Survey – pilot (2018 spring). The Instruction Council reviewed the survey Dr. Chung presented to AAIC in December. Comments and changes were submitted through Dr. Ownbey and are reflected on today's handout highlighted in yellow. Discussion regarding the highlighted questions followed. Modified questions will be presented at a future AAIC meeting.

OSU Alumni Survey discussion (2019 spring). Dr. Chung recommends completely redesigning the Alumni Survey. The 2018 survey will be launched on the old computer system. The survey itself is due for an update. The old computer system will be replaced by Qualtrics. Dr. Chung will research a new survey design and report back to the Council at a later date.

Guidelines for Use of Assessment Funds update. A subcommittee comprised of Dr. Hickman, Dr. Johnson, Dr. Miller, Dr. Ownbey and Dr. Chung was established to discuss this topic – specifically certification-related exams and how they are funded. The subcommittee will meet and report their findings to the Council before the call for assessment fund awards goes out this spring.

College Updates. None.

Other. Dr. Fry asked the Council to focus on graduation rates this year when considering assessment. She also would like OSU to assess the success rate of transfer students.

Adjournment. The meeting adjourned at 2:31 p.m.