



## Assessment & Academic Improvement Council

### Meeting Minutes

Friday, October 5, 2018 • 1:30 – 3:00 p.m. • 460 SU

**Present:** T. Collins, N. Holmes, C. Johnson, J. Khojasteh, B. Miller, J. Nalon, S. Ownbey, A. Sanogo, R. Seitsinger, M. Upson, J. VanDelinder, D. Vanoverbeke (K. Hickman), T. Wikle

**Absent:** L. Burns, J. Comer, S. Frazier, P. Fry, K. Gage, M. Gilmour, H. Gray, B. Masters, J. Swinney

**Guests:** K. Hunger, S. Sharpton, J. Bailes

**Call to Order.** Dr. Wikle called the meeting to order at 1:30 p.m.

**Approval of Minutes.** Dr. Johnson moved that the September minutes be approved. Dr. Vanoverbeke seconded. The motion passed unanimously.

**Updates.** K. Hunger and S. Sharpton updated the Council on the following topics:

- I. Nuventive Improve implementation in progress:
  - a. Overview of Nuventive – Academic Program Assessment
    - i. Pilot this fall; should be fully implemented Spring 2019
    - ii. 2016-2017 data is in the system
    - iii. Nuventive works well with Canvas
  - b. Training manual and schedule - Training workshops provided to assessment coordinators (Feb –March, 2019)
    - i. Will receive manual with training
    - ii. Training required for access to Nuventive
    - iii. Training required to receive assessment funds (2020)
    - iv. Online training will be available after live training
    - v. Added and/or alternative locations, including possible webinars, for training sessions to be discussed
  - c. Pilot programs - Seven programs participating (Oct 15 – Oct 31, 2018)
  - d. Concept map - Visual presented to committee
- II. State Regents Report Update – In progress; report is due Dec 3, 2018; UAT plans to submit early Nov 2018
- III. Program Assessment Report Update -
  - a. 199/278 (72%) programs have submitted their 2017-2018 Assessment Report
    - i. List of missing program reports send to Associate Deans
    - ii. UAT creating master list of all university programs
- IV. Visiting Director of Assessment at KSU – Dr. Fred Burrack 10/22 – 10/24, 2018

#### **Discussion.**

- I. AAIC policies on membership structure – Dr. Chung, Dr. Wikle, and Dr. VanDelinder’s proposal to update membership policy presented to committee; per Dr. Miller – AAIC has final say on structure, but Faculty Council should be consulted; discussion held over to November meeting
- II. 2019 Alumni Survey draft and data collection procedure (Qualtrics):
  - a. Content of survey – UAT building concise and meaningful survey with help and input from committee
    - i. Three colleges have sent in suggestions
    - ii. Special meeting to be scheduled with CEAT, SSB, CoHS, CASNR, CoEHA, CAS
  - b. Data collection process and procedure
    - i. UAT would like to be able to use Qualtrics by end of Spring 2019

**College Updates.** N/A

#### **Other.**

**Adjourn.** Dr. Johnson motioned to adjourn; meeting adjourned at 2:25 p.m.