



Assessment & Academic Improvement Council

Meeting Minutes

Friday, September 7, 2018 • 1:30 – 3:00 p.m. • 310 BU

Present: L. Burns, T. Collins, K. Gage, C. Johnson, J. Khojasteh, B. Masters, B. Miller, J. Nalon, S. Ownbey, A. Sanogo, R. Seitsinger, M. Upson, J. Van Delinder, T. Wikle, D. Vanoverbeke (K. Hickman)

Absent: C. Campbell, J. Comer, S. Frazier, P. Fry, M. Gilmour, H. Gray, J. Swinney, K. Hickman

Guests: K. Hunger, S. Sharpton, P. Ho, J. Bailes

Call to Order. Dr. Wikle called the meeting to order at 1:33 p.m.

Approval of Minutes. Larry Burns moved that the May minutes be approved. Dr. Van Delinder seconded. The motion passed unanimously.

Updates. Dr. Chung updated the Council on the following topics:

- I. 2018-19 Assessment Fund Request – More than forty requests; most granted; award letters sent (August 20, 2018).
- II. Annual Program Assessment Reports – Due September 15, 2018
- III. Nuventive Improve Implementation – Demonstration to follow updates; UAT will request pilot programs
- IV. OSU Student Satisfaction Survey – 2018 Reports distributed to committee; Dean’s Council and Instruction Council voted to conduct survey for three years (2018, 2019, 2020), extension to be determined after three year period
- V. Parent/Guardian Satisfaction Survey – Report distributed to committee for review. Dr. Miler - Provost recommended waiting until report is disseminated to Instruction Council, DSAS, and Dean’s Council before distributing electronic copies. DSAS – 9/19/2018; IC – 9/20/2018)
- VI. 2018 Alumni Survey data collection (2012 & 2016 cohorts, undergraduate students) – Program reports are available on UAT’s website; institutional and college break-down reports are awaiting final approvals for dissemination
- VII. 2019 Alumni Survey draft (new proposed survey and procedures) – Draft distributed to committee; the draft intends to survey graduate and undergraduate alumni and merge like surveys currently distributed across campus. UAT proposes discussion at October meeting and to receive all approvals for distribution of survey in February or March of 2019
- VIII. 2020 Assessment fee increase proposal – SGA meeting set for September 12, 2018; documentation requested by SGA submitted. Request for \$.25 increase over next three years for transition from UAT server to cloud-based server, assessment equipment and staff, and assessment fund requests.
- IX. Planning for the SSI transition from UAT server to cloud-based storage – Committee to decide how long to store SSI data (3 or 5 years)
- X. 2017-2018 State Regents Report (Due December 3, 2018) – In progress; UAT would like to present draft of the report at November AAIC meeting
- XI. UAT Reception at Willham House on Tuesday, September 18, 2018, 5:30 pm to 7:00 pm – Reminder to RSVP to invitation email

Discussion.

- I. AAIC policies on (1) membership structure, and (2) assessment funding request – (1) Dr. Chung, Dr. Wikle, and Dr. Van Delinder to present recommendation to modify policy in regard to membership structure at October meeting for vote. (2) UAT to keep committee informed of modifications to fund request submission form
- II. Nuventive Pilot programs in Fall and Workshop training sessions in Spring 2019 (D2L Access) – Will determine pilot programs; pilot to take place in fall; training to open for all in Spring 2019; additional Nuventive components in operation by 2020
- III. 2018 Program Assessment Annual Report Award – UAT to offer award for annual program reports; will proceed this year and propose more specific policy and procedure at a later date
- IV. Nuventive Improve Demonstration: Workspace on (1) Academic Program Level and (2) Overview of OSU Strategic Planning – Data from 2016-2017 has been imported; initial developments and potential developments presented to committee

College Updates. N/A

Other. Larry Burns announced that IRIM will have Student Profile out by September 15, 2018; Graduation Report (10 years) out by October 1, 2018; Retention Report (10 years) by October 1, 2018; Academic Ledger (10 years) by October 1, 2018; printed versions of all will be available November 1, 2018

Adjourn. Dr. Johnson motioned to adjourn at 3:00 p.m.