



Assessment & Academic Improvement Council

Meeting Minutes

Friday, January 31, 2020 • 1:30 – 3:00 p.m. • 460 SU

Present: R. Chung, J. Comer, K. Gage, K. Hickman, C. Johnson, B. Miller, A. Sanogo, R. Seitsinger, M. Upson, J. Van Delinder, T. Wikle

Absent: L. Burns, M. McCann, B. Raczkoski,

Guests: K. Hunger, J. Nalon, J. Bailes,

Call to Order. Dr. Wikle called the meeting to order 1:31 p.m.

Approval of Minutes. November minutes approved

Updates.

I. UAT Updates

- i. Nuventive Improve update
 - i. PowerBi (95% percent done with entering last three years of data)
 - ii. UAT creating user checklist to be available through Canvas
 - iii. Assessment coordinator/Nuventive user lists to be distributed to colleges for review
- ii. 2018-19 Program Assessment Report update
 - i. 80% complete
 - ii. Meetings – college assessment coordinators in process
- iii. 2020 Student Satisfaction and Engagement Survey (combined)
 - i. Data collection planning (week of 2-10)
 - ii. Incentive – five \$200 bursar credit
 - iii. Waiting on approval and distribution of headlines of last year’s results before sending invite
- iv. 2020 Alumni Survey
 - i. Data collection planning (cohort 2014, 2018)
 - ii. Will be done early summer to help assessment coordinators with reports
 - iii. Results on Assessment website
- v. 2020-21 Assessment fund application due 5/22
- vi. Upcoming AAIC meetings: 2/28, 4/3 (joint meeting), and 5/1
 - i. Those interested in serving as Chair to reach out to Dr. Chung and/or Dr. Wikle

Discussion.

- I. Policy guidelines for certificate program assessment
 - i. Will be assessed with five-year academic review
 - ii. Committee to determine whether direct/indirect assessment required
 - i. J. Nalon, Dr. Johnson, Dr. Van Delinder, Dr. Miller
- II. Assessment funding distribution

Fiscal Year	Assessment Fee Collected	# of Programs Requesting Funds	Spending on Academic Program Assessment	One Year Decline in Spending on Academic Program Assessment	% of Assessment Fees Collected Spent on Program Assessment
FY2017	848,751	41	261,909		31
FY2018	798,383	38	220,517	41,392	28
FY2019	812,860	43	161,211	59,306	20

- i. Dr. Wikle found declining funds distributed to programs to be concerning
- ii. Number of programs and number of programs in need of funds increasing
- iii. 54% covers salaries/benefits for assessment staff, 25% covers operation and contracts (ALEKS, Nuventive)
- iv. Remainder goes to programs
- v. Exams are no longer covered
- vi. Adherence to guidelines and fair and uniform standards in previous 2 years
- vii. Dr. Wikle proposed UAT offer a workshop to help assessment coordinators with fund requests
- viii. Revisit at March meeting

Upcoming Discussion

College Updates.

Other.

Adjourn. Meeting adjourned at 2:25 p.m.