



Assessment & Academic Improvement Council

Meeting Minutes

Friday, February 28, 2020 • 1:30 – 3:00 p.m. • 460 SU

Present: R. Chung, K. Gage, C. Johnson, B. Miller, B. Raczkoski, S. Ownsby (for A. Sanogo), T. Wikle

Absent: L. Burns, J. Comer, K. Hickman, M. McCann, R. Seitsinger, M. Upson, J. Van Delinder

Guests: K. Hunger, J. Nalon, J. Bailes, K. Holcomb

Call to Order. Dr. Wikle called the meeting to order 1:31 p.m.

Approval of Minutes. February minutes not approved for lack of quorum.

Updates.

I. UAT Updates

- i. Nuventive Improve update
 - i. 16/17, 17/18, 18/19 reports are entered into system along with color-coded review
- ii. 2018-19 Program Assessment Report update
 - i. UAT has met with all associate deans
 - ii. Now working more closely with individual programs
 - iii. Mostly mild modifications
- iii. 2020 Student Satisfaction and Engagement Survey
 - i. Has been open for a week
 - ii. First of six or seven reminders sent Feb 28
 - iii. 3,166 responses so far (14.4%)
 - iv. College response rates available to associate deans
 - v. Not definite date to close, possibly after spring break
- iv. Nuventive Assessment Coordinator access list
 - i. UAT sent college lists out for updates
- v. Upcoming AAIC meetings: 4/3 (joint meeting), and 5/1
 - i. Dr. Wikle cannot attend joint meeting
 - ii. Dr. Miller to fill in

Discussion.

- I. Policy guidelines for certificate program assessment
 - i. Subcommittee (Dr. Miller)
 - i. Developing statement/best practices to encourage (particularly) stand-alone certificate programs to move in direction of creating and implementing assessment plans
 - ii. Discussion regarding embedded and stand-alone certificate programs definitions
 - ii. UAT in process of scheduling additional meetings in March
- II. Assessment funding request follow-up
 - i. UAT recommends:
 - i. Funding request go through associate dean prior to submission, or
 - ii. Funding request communication between UAT and program after submission go through associate dean
 - ii. Dr. Wikle – Declined funds discussion (from table in February minutes)
 - i. Majority of funds are declined because request is outside guidelines
 - ii. UAT does not decline funds within guidelines, but approves for reasonable assessment activities
 - iii. Funds are available
 - iii. Dr. Johnson suggests assessment cost per student as tool for programs when requesting funds
 - iv. UAT available for guidance via workshops, training, individual meetings
 - v. UAT to send information to associate deans regarding unspent funds
- III. Nuventive check list draft
 - i. Committee to review and offer feedback
 - ii. Will be emailed to coordinators and available on Canvas
- IV. Nuventive Improvement Platform – Essential edition

'This includes additional managed services, additional Nuventive Improve Analytics and Nuventive Connect-LMS The new Platform architecture, focused on ease-of-use, will allow you to create custom pages with html fields: unify all of a Program's needs into one unit (academic outcomes assessment), program review, operational plans); have full screen, split screen and thumbnail views of information when working on plans; ability to create and display dashboards of Nuventive Improve Analytics Reports by role; Quick Links to let you pause and jump to another location within the Platform to do something and then come back to finish working, and much more.
Information shared through the Repository is limited to PDF, Word, and Excel documents in addition to filterable Nuventive Improve Analytics reports.'

- i. Additional \$6,000
- ii. Demo to be arranged for presentation at joint meeting

Upcoming Discussion

- I. New chairperson to be elected at May meeting

College Updates.

- I. CVM student worker opportunities. Brandon Raczkoski to share details with committee via email

Other.

Adjourn. Meeting adjourned at 2:36 p.m