



# Assessment & Academic Improvement Council

Meeting Minutes

Friday, August 21, 2020 • 1:30pm – 3:00pm • Zoom

**Present:** C. Johnson, T. Wikle, K. Hickman, R. Seitsinger, S. Ownby, J. Van Delinder, B. Miller, J. Comer, C. Gonzalez, M. Upson, K. Gage

**Absent:** J. Mendez

**Guests:** R. Chung, K. Hunger, J. Nalon, L. Burns, K. Holcomb, R. Fitzgerald, J. Kasitz

**Call to Order.** Call to order by Tom Wikle at 1:32 pm

**Approval of Minutes (AAIC).**

Motion by Jon Comer / Seconded by Tom Wikle

**Committee Updates.**

- I. Introductions
  - i. UAT Administrative Assistant – Cat Bertucci
  - ii. UAT Assessment Specialists – Kaitlynn Holcomb & Robin Fitzgerald
- II. Nuventive Improve update
  - i. Contact for Assessment coordinator access
  - ii. Checklist for 19/20 data
  - iii. Send Updates to UAT Assessment Specialists
- III. 2020 Student Satisfaction and Engagement Survey Reports
  - i. Post ready – Waiting for Approval
  - ii. Hard copies to be delivered soon
  - iii. Satisfaction Report Includes report information from '18, '19, and '20
  - iv. 3 year comparison
  - v. Engagement Report is new using similar template.
- IV. 2020-21 Assessment funding requests
  - i. Letters are ready – Cleaning up accounts before new Award
- V. 2020 Alumni Survey reports
  - i. Compiled and published; available online
- VI. General Education Assessment – Information Literacy
  - i. All scores have been recorded
  - ii. Moving into Analysis
  - iii. Would like to get feedback from scoring teams on application of rubric and process
  - iv. Diversity for the upcoming year
- VII. SSI subcommittee
  - i. Small working group to revise the Student Survey of Instruction and best practices to increase participation and response rates, as well as provide more meaningful feedback to instructors
  - ii. Revised and reduced the items in the instrument
  - iii. Presented at Faculty Council in May to start review and approval process
  - iv. Parallel track looking at best practices in process and nearing approval
  - v. Hope to be ready by Spring
- VIII. 2019-20 Annual Program Outcomes Assessment Reports due in Nuventive Improve on 9/12
  - i. State Regents Report due December 2<sup>nd</sup>
  - ii. Will revisit the idea of locking down the Nuventive Improve system in the 9/25 meeting
- IX. Upcoming AAIC meetings: 9/25, 11/6, and 12/4
- X. AAIC Certificate Program Assessment Guidelines and Procedures
  - i. Close to an agreement, but need to clarify definitions with information OSRHE has provided

**Upcoming Discussion.**

- I. Nuventive Improvement Platform – Essential edition – Demo
  - i. Asking for a 30 min Demo on Sept. 25th
  - ii. This includes additional managed services, additional Nuventive Improve Analytics services and Nuventive Connect-LMS.
  - iii. The new Platform architecture, focused on ease-of-use, will allow you to create custom pages with html fields: unify all of a Program's needs into one unit (academic outcomes assessment, program review, operational plans); have full screen, split screen and thumbnail views of information when working on plans; ability to create and display dashboards of Nuventive Improve Analytics Reports by role; Quick Links to let you pause and jump to another location within the Platform to do something and then come back to finish working, and much more.

- iv. Information shared through the Repository is limited to PDF, Word and Excel documents in addition to filterable Nuventive Improve Analytics reports.

**College Updates.**

**Other.**

**Adjourn.** Meeting adjourned at 2:04pm

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Handouts:

1. AAIC May 2020 Join Meeting Minutes