



# Assessment & Academic Improvement Council Agenda

Minutes

Friday, November 5, 2021 • 1:30pm – 3:00pm • Online Zoom Meeting

**Present:** D. VanOverbeke (standing in for K. Hickman), S. Ownbey, A. Doust, T. Lightner, R. Seitsinger, M. Upson, K. Gage, J. Comer, C. Francisco, M. Bayles

**Absent:** J. Van Delinder, B. Raczkoski

**Guests:** R. Chung, K. Hunger, K. Holcomb, R. Fitzgerald, C. Bertucci, J. Nalon, L. Burns, J. Edwards

**Call to Order.** Call to order by S. Ownbey at 1:32 pm

**Approval of Email Update Minutes:** Motion by D. VanOverbeke / Seconded by R. Seitsinger

## Introductions

- I. Dr. Melanie Bayles - CAGE Representative

## Upcoming AAIC meeting

- I. Email update on 12/3

## Updates from UAT

- II. Nuventive Improvement Platform
  - i. Working with development team to implement changes
  - ii. Reviews available November 8<sup>th</sup>
- III. UAT Award for Excellence in Program Assessment
  - i. Winners notified and plaques ordered
- IV. Course Evaluation (SSI) management system – Qualtrics
  - i. Opt-in/opt-out option for SSI
- V. Certificate Program guidelines and assessment process
  - i. Resource document to facilitate certificate program assessment plan set up
  - ii. Certificate Program Assessment for 5 year APR review
  - iii. May begin utilizing Nuventive before
- VI. General Education – Diversity preliminary report
  - i. Diversity – artifact collection and review over Spring and Summer 2021
  - ii. Diversity Campus Climate Survey – Spring 2021
  - iii. General Education section of OSRHE report due in December
- VII. 2021 OSRHE Assessment Report update
  - i. State Regent Report with Provost – Will be sent to State Regent and posted on website

## Upcoming AAIC Discussion topics for Spring 2021

- VIII. Program Outcomes Assessment Report Review
- IX. 5-year review rubric draft
- X. Internal Assessment Survey for Assessment Coordinators/Chairs – Draft Discussion

## College Updates

### Other

- I. Suggestion to create timeline for Program Coordinators
- II. Suggestion change deadline – possible future topic of discussion

## Adjourn

Motion to Adjourn: Motion by A. Doust / Seconded by C. Francisco at 2:42