



Assessment & Academic Improvement Council

Minutes

Friday, September 3, 2021 • 1:30pm – 3:00pm • Online Zoom Meeting

Present: J. Van Delinder, D. VanOverbeke (standing in for K. Hickman), S. Ownbey, A. Doust, T. Lightner, R. Seitsinger, M. Upson, K. Gage, J. Comer

Absent: C. Francisco, B. Raczkoski

Guests: R. Chung, K. Hunger, K. Holcomb, J. Nalon, L. Burns, J. Edwards

Call to Order. Call to order by J. Van Delinder at 1:32 pm

AAIC Minutes

- I. All 2020-21 AAIC meeting minutes have been approved and posted
- II. Recap of spring AAIC meetings
 - i. Over the summer, completed the transition to Nuventive Improvement Platform and completed the Guidelines for Certificate Assessment

Upcoming AAIC meeting

- III. Email update on 10/1 (two zoom meetings in fall)
 - i. November will be the next Zoom meeting

Updates from UAT

- IV. Current and completed survey projects
 - i. Most are posted on website; can reach out for more information
- V. Nuventive Improvement Platform
 - i. We have now fully transitioned to the new platform
 - ii. Some glitches have been reported and are being taken care of; coordinators can reach out for additional help if needed
- VI. Survey and Consultation Services -website information
 - i. Available on website; will have a brief break from survey consultation in the coming weeks due to the POA review cycle

Upcoming AAIC Discussion topics for Fall 2021

- VII. 2021-22 Assessment funding requests -final update
 - i. Awaiting final approval
 - ii. Everything proceeding smoothly so far
- VIII. Certificate Program guidelines and assessment process
 - i. Showed new guidelines page; this document will be sent out in an email for approval along with the minutes for this (September) meeting later this month
 - ii. Guidelines will be posted to website after they are approved
 - iii. 2024-2025 is the date of our next accreditation cycle
- IX. Course Evaluation (SSI) management system – Qualtrics
 - i. Features and benefits of the new Qualtrics system were presented
 - ii. The new system won't really affect instructors or students, but will provide better 'behind the scenes' management and administration processes
 - iii. Currently going through the process of purchasing and approvals
 - iv. Asked for official endorsement by AAIC and was granted
- X. Program Outcomes Assessment Report Review -what's new in this year
 - i. New, more robust 5 point rubric will be utilized this year – will be sent out to program coordinators via email next week
- XI. General Education
 - i. 2020-21 – Diversity
 - ii. 2021-22 – Professionalism and Ethics – PILOT
 - o Will be introduced and rubric decided upon in CAGE meeting next week (9/8)
- XII. POA Coordinators/Chairs Survey
 - i. A new internal survey developed by UAT for program outcomes assessment (POA) coordinators/chairs on their OSU program student learning outcomes assessment process and procedures. The survey will also serve as a tool for the HLC QI.
 - o Will show survey to AAIC later this semester once it is ready
- XIII. HLC Quality Initiative
 - i. Will be proposed end of this year (year 6)
 - ii. QI currently has been reviewed by B. Masters and J. Mendez

- iii. Will create committee for action plan after approvals
- iv. Will have approximately 3 years to document and report on the progress of the initiative
- v. Fall 2022 – submit plan

College Updates

- L. Burns (IRA) shared that OSU released their student profile this week; first in the country to do so

Other

Adjourn

- Motion to adjourn made by R. Seitsinger, seconded by D. VanOverbeke at 2:05pm