



Assessment & Academic Improvement Council, Committee for the Assessment of General Education, & General Education Advisory Council

Joint Meeting Minutes

Friday, April 7th, 2023 • 1:30pm – 3:00pm • Online Zoom Meeting

Present: T. Lightner, J. Van Delinder, K. Hickman, C. Francisco, K. Gage, M. Rabens, M. Bayles, R. Chung, L. Burns

Absent: M. Upson, A. Doust, J. Comer, A. Sanogo

Guests: K. Hunger, M. Sun

Call to Order: Call to order by J. Van Delinder at 1:37 pm

Committee Updates

I. CAGE – M. Bayles

o Current overview and upcoming initiatives

- 2022 General Education Report – Professionalism and Ethics
 - This was a pilot, leading to more understanding and changes that will be made in the future.
 - The Professionalism and Ethics report will be reviewed in the May CAGE meeting before being posted to the website. It will also be shared with AAIC and the Provost Office.
- 2022-23 General Education Cycle – Written Communication and Critical Thinking
 - Artifact collection process
 - Over 5,000 artifacts were collected in Fall 2022; more artifacts will be collected in Spring 2023.
 - Idea for future iteration of assessing Written Communication
 - Incorporate more short-form writing pieces into the assessment process to match with the writing tasks students will experience in the workforce.
- Upcoming 2024 General Education Assessment - Diversity
 - This will be accomplished through artifact analysis as well as a campus wide climate survey.

II. AAIC – J. Van Delinder

o R. Chung introduced the current overview and upcoming initiatives

- Assessment Report for State Regents has been completed in Fall 2022.
- Quality Initiative has been submitted and accepted by HLC. The first bi-annual update will be provided this summer.
- A new UAT award system will be piloted in Fall 2023 with the endorsement of AAIC. This will be a chance for programs to be nominated based on their culture of assessment and assessment work that UAT may not see directly within the assessment reports.
- UAT is meeting with program coordinators one-on-one for assessment discussions and consultations.
- All coordinators will be met with over the next 12 to 18 months in preparation for the 2025-2026 HLC accreditation visit. So far, UAT has met with over 30 programs during the spring semester.
- An end of semester update will be sent to each college coordinator regarding these meetings and the Fall 2022 POA scores.

III. GEAC – C. Francisco

o Current overview and new GE initiatives

- General Education will be restructured around “grand challenges to society” to improve students’ attitudes and the benefits of general education.

Approval of March Meeting Minutes: Motion by T. Lightner / Seconded by M. Bayles

Upcoming AAIC Meeting

- May Email Update – May 5th

AAIC Updates and Discussion

- ### I. UAT initiatives update and tentative in person meeting dates in Fall 2023-24

- II. 2023-24 Assessment funding request (updated guidelines and timeframe) for Colleges/Programs
 - i. There will be a new, straight forward form released this year for funding. An email message will be sent out to program coordinators the week of April 17th.
- III. 2023 Assessment Champion for Student Success in Learning Award
 - i. Details were provided in attachments for the meeting.
 - ii. This new award will better align with the new Strategy and updates provided by State Regents and HLC.
- IV. Upcoming POA report submission timeline in Fall 2023 – 9/15/2023
 - i. There will be an email blast to all coordinators to remind them of the POA submission date as well as the new UAT award.

College Updates

- I. CEAT has a new representative, M. Rabens, for both CAGE and AAIC.
- II. T. Lightner shared assessment tasks taking place in SSB.
 - i. Professionalism presentations have been conducted in SSB; they will be working to strengthen the rubric and heighten expectations for presentations in the future.
 - ii. Written communication artifacts are being assessed now.
 - iii. SSB will be under accreditation in February 2024.
 - iv. SSB is going to be launching an alumni survey with relevant learning goals.
- III. K. Hickman will be reaching out soon to AG program coordinators to prompt them to begin thinking about the upcoming POA cycle.

Adjourn: Meeting adjourned at 2:20 pm motioned by K. Hickman / seconded by M. Bayles