



Assessment & Academic Improvement Council Agenda

Minutes

Friday, February 3rd, 2023 • 1:30pm – 3:00pm • Online Zoom Meeting

Present: J. Weathers (on behalf of T. Lightner), J. Van Delinder, A. Doust, J. Comer, K. Hickman, C. Francisco, K. Gage, S. Heragu, A. Sanogo, M. Bayles, R. Chung

Absent: M. Upson

Guests: K. Holcomb, R. Fitzgerald, M. Sun

Call to Order. Call to order by J. Van Delinder at 1:32 pm

Approval of Email Update Minutes: Motion by A. Doust / Seconded by K. Hickman

Upcoming AAIC meetings

- I. 2/3 (via Zoom),
- II. 3/3 (TBA, pending discussion on 2/3),
- III. 4/7 (AAIC/CAGE/GEAC Joint Meeting via Zoom), and
- IV. 5/5 (Email update)

Updates

- I. POA follow-up meetings with college representatives, program assessment coordinators, and faculty
 - i. Will occur in spring, summer, and fall 2023.
 - ii. A meeting agenda, process and procedures, and follow-up action plans will be developed to support this new initiative. This document was distributed to AAIC members following the meeting.
 - iii. UAT will begin by meeting with assessment champions and other assessment allies from the major five colleges.
 - iv. Based on a request from K. Hickman, UAT agreed to reach out to college representatives with the list of programs that will be contacted first.
 - v. An update on the progress of this initiative will be provided at the end of each semester within AAIC and relevant communications.
- II. 2023 OSU Student Satisfaction and Engagement Survey will be launched in March/April 2023.
 - i. This survey will take place every other year moving forward.
- III. Other spring 2023 survey data collection projects
- IV. New UAT Award: Assessment Champion for Student Success in Learning
 - i. There will be no more than 3 winners and no limitation on which college those winners come from.
 - ii. AAIC members will be part of the review committee for nominations. UAT will prepare the relevant documents for review before selecting winners.
 - iii. UAT will ask for endorsement from AAIC in March email update.
 - iv. A document outlining the new award policies and procedures was distributed to AAIC members following the meeting.

Discussion

- I. The 3.20 Student Assessment and Remediation (highlighted) from OSRHE
 - i. With permission from the Provost Office, this document was sent via email to AAIC members following the November AAIC meeting on 11/7.
 - ii. UAT will work closely with AAIC, CAGE, and the Provost Office to finalize the five-year institutional Student Assessment Plan, due to the State Regents' office on or before 3/31/2023.
 - a. UAT will submit the new Student Assessment Plan to the State Regents upon approval from the Provost Office.
 - b. Any changes needed to the assessment plan in the future can be made through communication with the State Regents.
 - c. AAIC members endorsed the Student Assessment Plan unanimously during the February 2023 AAIC meeting. A motion was made by S. Heragu and seconded by K. Hickman.
- II. Assessment Processes and Procedures at OSU
 - i. Will be modified accordingly based on the updates of Higher Learning Commission Policy Book (June 2022) – Criterion #3, #4, and #5.
 - a. New questions and support will be provided within Nuventive forms to coincide with these updates.
 - b. K. Hickman suggested that the renewal of assessment plans on the program level can be confusing to program coordinators. Programs need to review their own plans within their department at least once during a five-year period to determine any changes or updates that are needed.
 - c. Better language will be provided in Nuventive forms, and this topic will be brought up in the individual POA consultation meetings.

- d. S. Heragu asked if programs accredited by ABET still need to provide yearly updates within Nuventive. Currently, the State Regents ask for a yearly update from all programs. C. Francisco stated that OSU is working on a solution with the State Regents regarding the annual expectations. In the meantime, UAT hopes to work with colleges who need assistance in meeting the annual expectations through the work they have put in for their own accreditations.

College Updates

- I. A. Sanogo stated that CEHS is in the process of hiring a new data and analysis team member. The Director of UAT, R. Chung, was asked to join in the hiring process going forward.
- II. J. Weathers stated that SSB will have their next AASB visit in February 2024 and might be reaching out for assistance from UAT leading up to the visit.
- III. S. Heragu stated that CEAT Technology programs will be up for accreditation in 2024 and might be reaching out for assistance from UAT leading up to the process.

Adjourn

Meeting adjourned at 2:43 pm motioned by A. Sanogo / seconded by K. Hickman