



Assessment & Academic Improvement Council, Committee for the Assessment of General Education, & General Education Advisory Council

Joint Meeting Minutes

Friday, April 5th, 2024 • 1:30pm – 3:00pm • SU Room 460

Present: A. Sanogo, A. Doust, K. Hickman, C. Ramming, J. Van Delinder, J. Weathers (on behalf of T. Lightner), C. Francisco, T. Misener, R. Chung, M. Upson, M. Bayles

Absent: L. Burns, J. Comer

Guests: K. Holcomb, K. Loper, K. Hunger, C. Bertucci, P. Sainz Sujet, M. Rabens

Call to Order. Call to order by J. Van Delinder at 1:31 pm

Committee Updates

I. GEAC – C. Francisco

- Current overview and update
 - General Education is being restructured around “grand challenges to society” to improve students’ attitudes and the benefits of general education.
 - The General Education Working Group (GEWG) is putting together TRAILS in which students will choose courses that work together towards their grand challenges.
 - A pilot of the TRAILS system will occur in Fall of 2024. The official launch of the new Gen Ed system will occur in Fall of 2025.
 - There will be no official timeline in which students must complete their TRAIL, however it is encouraged that they will do so in the first few years of their degree plan.

II. CAGE – M. Bayles

- 2024-24 General Education - Diversity
 - Campus Climate Survey for Students
 - The survey was adjusted to narrow its focus to the presence and effectiveness of Diversity as a General Education focus.
 - Artifact Collection
 - A new approach will be conducted during this spring’s recruitment process in which all courses with the D designation will be required to submit artifacts. Artifacts will then be randomly selected for their inclusion in the rating process over the summer.
 - Courses that are unable to provide artifacts or that provide artifacts that do not fit the criteria for holding the D designation will be listed for GEAC to follow up with.
 - College representatives will be informed of the recruitment process so that they can further encourage courses to submit artifacts for collection.
- Upcoming 2024-25 General Education Assessment – Professionalism & Ethics
 - Courses with only a few students are encouraged heavily to participate in this cycle as the uniqueness of the assessment being conducted will rely upon independent study and internship courses.
 - College representatives may be able to help identify the internship or other special courses held within their colleges to be recruited for this assessment process. CAGE will follow up with each college for suggestions.

III. AAIC – J. Van Delinder

- R. Chung introduced the current overview and upcoming initiatives
 - POA Timeline Update - There was a policy language update provided by the OSRHE that has been reflected in the Program Outcomes Assessment timeline posted on the UAT website. Each college can establish their own timeline(s) to ensure that the programs within their college are continuing to conduct assessment as needed.
 - HLC Quality Initiative – One more phase will be conducted in which UAT produces a series of Assessment related videos for professional development. The Quality Initiative report will then be submitted to HLC in Summer of 2025.

Approval of Email Update Minutes: Motion by K. Hickman / Seconded by A. Sanogo

Upcoming AAIC meetings

I. 5/3 (Email update)

- The committee proposed that discussion heavy meetings be held in person whenever possible. If a discussion needs to be held during a month in which an email meeting is scheduled, UAT will send out the initial meeting materials the Monday of the meeting week. The committee members will have the entire week to discuss the topics as needed before voting on Friday after another prompting email sent by UAT.

AAIC Updates and Discussion

- I. UAT initiatives update and tentative in person meeting dates in Fall 2024-25
 - Alumni Survey Progress Update – Successful implementation of new procedure
 - Campus Climate Survey for Students is ongoing and will close towards the end of the Spring semester
 - The committee agreed to continue with two in-person meetings per semester unless discussion is otherwise needed.
- II. 2024-25 Assessment funding request (updated guidelines and timeframe) for Colleges/Programs
 - Applications due May 31st, 2024, via Qualtrics link on assessment website
- III. New proposed timeline for Assessment Champion for Student Success in Learning Award
 - UAT will provide options for the new Assessment Champion award timeline for further discussion in the May email update meeting.
 - Initial discussion from AAIC indicates that the assessment culture might benefit from continuing to hold an award each year but based on alternating criteria.
- IV. HLC QI – training videos
 - Assessment 101 Video Series – Institutional Assessment: Eight Videos
 - Topics: Overview of the assessment process, Program Outcomes Assessment, General Education Assessment, the Nuventive Improvement Platform, the OSRHE and the HLC, and the future directions and challenges in assessment
 - Presenters: The UAT team will present along with other assessment professionals, faculty, and administrators.
 - Dissemination: Will be uploaded to the UAT website and Nuventive Canvas Community
- V. The HLC Steering Committee tasks
 - The Steering Committee will meet again in June.
 - Subcommittee lists are being created for each criterion.
 - Evidence is being gathered for each criterion to prep for subcommittee meetings. This evidence will be adjusted as needed following HLC's announcement of new criteria.
 - New accreditation website will be launched with Accreditation 101 video and other information in the coming months.
- VI. Update on APR pilot tasks and timeline
 - PEP faculty peer reviews are in progress and the feedback will be provided to programs in late April/early May.
 - Final due date of June 3rd for full APR report.
 - The 2025 APR list will be officially posted and communicated at large in the coming weeks.

College Updates

- CEHS has asked their programs to continue to upload assessment documents in Nuventive annually. K. Loper will be creating guidelines on what data can be included in Nuventive for security purposes and will share with the committee.
- SSB has also asked their programs to continue implementing data within Nuventive annually under their own due dates.
- Student Affairs is continuing to work on their CAS assessment reports and will report more in future meetings.

Adjourn

Meeting adjourned at 2:37 pm motioned by A. Sanogo / seconded by K. Hickman