



Assessment & Academic Improvement Council Agenda

Minutes

Friday, December 6th, 2024 • 1:30pm – 3:00pm • Zoom

Present: J. Weathers (on behalf of T. Lightner), R. Chung, C. Francisco, K. Hickman, C. Ramming, T. Misener, A. Doust, K. Loper (on behalf of A. Sanogo), M. Strothmann

Absent: L. Burns, M. Bayles

Guests: K. Holcomb, M. Sun, K. Hunger

Call to Order. Call to order by C. Francisco at 1:32 pm

Approval of Email Update Minutes: Motion by A. Doust / Seconded by J. Weathers / Approved unanimously

Upcoming AAIC meetings

- I. 2/7 (In person meeting, 417 Exhibit Room 2 *note the different meeting room*)
- II. Spring 2025 meetings will be discussed at the first in-person meeting on Friday, February 7, 2025
 - a. Tentative Schedule will be:
 - i. March and May Email Updates
 - ii. April Joint Meeting – Zoom Meeting

Updates

- I. AAIC membership for Faculty Council and Graduate College
 - i. Graduate College will have a new member beginning in February 2025: Associate Dean, Matt Lovern
 - ii. Faculty Council will not have a representative at AAIC at this time
- II. Section II of the OSRHE report for the General Education of Diversity
 - i. This report section has been completed by UAT based on the artifact ratings and the Campus Climate Survey for Students. It was endorsed by CAGE in the November 2025 meeting.
 - ii. It will serve as one half of the General Education section reported to the OSRHE in the Fall of 2025 per the new periodic reporting structure that OSU will follow.
- III. CAGE Update on current General Education Assessment cycle of Civic Engagement
 - i. K. Hunger provided an update on the new Civic Engagement cycle on behalf of CAGE.
 - ii. Civic Engagement has been identified as a new cycle due to its rising relevance for OSU's accreditation agency, HLC, and OSU's Strategic Plan.
 - iii. Fall 2024, CAGE has sent out an inventory to relevant unit heads, department heads, and other individuals to best determine what is available in terms of learning opportunities for both Civic Engagement and Professionalism (another upcoming General Education cycle).
 - iv. In Spring of 2025, CAGE will gather artifacts for faculty raters to review over the summer of 2025 per usual assessment methods.
 - v. Civic Engagement will be included as the second half of the General Education section reported to the OSRHE in the Fall of 2025.

Current Discussion

- I. HLC Quality Initiative Report Draft
 - i. The Quality Initiative draft will next be shared with peer reviewers at other institutions for their feedback. Any changes made will be communicated to AAIC mid-Spring before a final endorsement vote is held. The final draft of the report will be shared with and finalized by the Office of the Provost and approved by the Office of the President.
 - ii. Final submission to HLC will occur in the mid- to late-Spring of 2025.
 - iii. Motion to endorse made by A. Doust; Seconded by C. Ramming; Approved unanimously.
- II. 2025 Alumni Survey Instrument
 - i. The current Alumni Survey instrument (last updated in 2019) was reviewed, discussed, and determined to still be relevant to colleges' needs.
 - ii. It will be used for the upcoming Spring 2025 administration which will cover the graduating cohorts of 2019 and 2023 and be held from March 2025-May 2025.
 - iii. Alumni Survey results are available on the IRA dashboards created for the survey. These can be filtered by college, department, program, graduate level, and survey question.

III. Program Student Learning Outcomes for Assessment Website

- i. In October's email update, there was discussion regarding the desire for colleges and programs to review the SLOs within Nuventive.
- ii. The new timeline (agreed upon by AAIC in the December 2024 meeting) is for all desired SLOs to be reviewed and marked for 2024-2025 AY within Nuventive by May 2025. UAT will create the SLO website page with the updated SLOs during the summer of 2025.
- iii. UAT agreed to provide reminders to both program and college representatives throughout Spring of 2025 to ensure this process is completed on time.
- iv. Colleges have the freedom to determine the best practices to address this project with their programs and how to standardize the writing of the SLOs within their college. Only academic programs' SLOs will be required to be posted on the website. Certificates are welcome to also provide SLOs for posting but are not required.
- v. J. Weathers (SSB) and K. Loper (CEHS) report that they are currently working directly with programs to discuss and update these SLOs in Nuventive.

IV. UAT Procedures for Survey/Data Collection

- i. This documentation was created to provide a standardized and public procedure for the survey and data collection work conducted by UAT. It will be posted on the website and referenced in IRB applications as needed moving forward. Larry/IRA has reviewed and endorsed the document.
- ii. Motion to endorse made by A. Doust; Seconded by K. Hickman; approved unanimously.

College Updates

- i. SSB reported that they are gathering rubrics for written and oral communication assessment as well as conducting assessment related surveys among faculty in the college.

Adjourn

Meeting adjourned at 2:13 pm by unanimous decision