



Assessment & Academic Improvement Council, Committee for the Assessment of General Education, & General Education Advisory Council

Joint Meeting Minutes

Friday, April 1st, 2022 • 1:30pm – 3:00pm • Online Zoom Meeting

Present: C. Francisco, S. Ownbey, K. Hickman, A. Martindale (standing in for A. Doust), M. Bayles, J. Comer, R. Chung, T. Lightner, M. Upson, J. Nalon

Absent: R. Seitsinger, J. Van Delinder, L. Burns, K. Gage, B. Raczkoski

Guests: K. Holcomb, R. Fitzgerald

Call to Order. Call to order by C. Francisco at 1:32 pm

Committee Updates

- I. GEAC – C. Francisco
 - Discussed the five-year review process of course syllabi looking to be given General Education attributes; mentioned the goal of moving past the review process into a deeper discussion of General Education at OSU; provided an update on the role of the General Education Task Force in the larger conversation of General Education at OSU and the use of a General Education Task Force Survey (GETFS) to gauge institutional opinion of current processes and procedures
 - R. Chung gave an update on the GETFS survey that opened on March 28, 2022; mentioned that the survey would be open as long as needed by direction of the Task Force
- II. CAGE – M. Bayles
 - Presented 2021-2022 as the pilot year for the new General Education cycle of Professionalism and Ethics; Professionalism will be assessed via a Qualtrics survey for instructors and internship supervisors; Ethics will be assessed through the usual artifact collection process
 - Monday, April 4th, would be the deadline for initial recruitment emails to be sent out to each college via their CAGE representative
 - Presented the upcoming General Education Assessment Cycle (see below); R. Chung emphasized the need for Diversity to be assessed before Accreditation in 2024-2025 as well as the importance of protecting against survey fatigue by having Diversity correspond with the Campus Climate Survey timeline

Current Cycle		New/Proposed Cycle	
2019-2020	Information Literacy	2023-2024	Diversity
2020-2021	Diversity	2024-2025	Information Literacy
2021-2022	Professionalism and Ethics	2025-2026	Professionalism and Ethics
2022-2023	Written Communication and Critical Thinking	2026-2027	Written Communication and Critical Thinking

- III. AAIC – R. Chung (on behalf of J. Van Delinder)
 - Mentioned the following projects that have been completed over the academic year or are in the process of being completed currently:
 - Transition to Nuventive Improvement Platform
 - 2021 State Regents Report
 - Assessment Feedback Survey (AFS) creation and pilot (ongoing)
 - 5-year Review Rubric creation and pilot (ongoing)
 - Student Engagement Survey (SES) – ongoing with current response rate of 29%; SES will be combined with Student Satisfaction Survey (SSS) and shortened for next year’s administration
 - Quality Initiative document has been discussed amongst AAIC and will next be reviewed by IC in April

Approval of March Meeting Minutes: Motion by J. Comer / Seconded by K. Hickman

Upcoming AAIC Meeting

- May Email Update – first week of May (May 2nd-6th)
- R. Chung drew attention to the AAIC Chair nomination voting to take place through the email update

AAIC Discussion

- I. OSU Outcomes Assessment Feedback Survey data collection
 - R. Chung mentioned that this survey is currently ongoing and will close in later May; current response rate of approximately 16%
- II. HLC Quality Initiative draft endorsement
 - C. Francisco asked for and received a full voting endorsement on the QI document; motion to endorse by K. Hickman; seconded by J. Comer
- III. 2022-23 Assessment funding request (updated guidelines and timeframe)

- K. Holcomb announced the update of funding request deadlines on UAT website as well as an update to all program coordinators regarding funding to go out Monday, April 4th
 - K. Holcomb announced the creation and release of new Nuventive Improvement Platform videos on the Canvas Community Page as well as Nuventive itself; this will be announced to program coordinators in an email blast in late April
- IV. 2022 UAT award process using the Five-Year Review ('16-'17, '17-'18, '18-'19, '19-'20, '20-'21)
- R. Chung presented UAT's intention to use the five-year review process when picking winners for the 2022 UAT Excellence award; emphasized the extra time leeway that would be provided to programs and UAT reviewers by taking this action
- V. Upcoming POA report submission timeline in fall
- R. Fitzgerald announced the 2022 POA deadline of September 10th, with the intention of providing programs with an extra few weeks if needed upon communication with UAT; Nuventive system will be locked the first week of October for UAT's annual review period
- VI. AAIC Chairperson election – will vote on the May email update

College Updates

- There were no college updates.

Other

- There were no other updates or discussion.

Adjourn: Meeting adjourned at 1:56pm by C. Francisco / Seconded by K. Hickman
