



Committee for the Assessment of General Education (CAGE)

Meeting Minutes

Wednesday, February 9, 2022 • 3:00pm – 4:00pm • Zoom

Present: R. Chung, M. Bayles, T. Collins, J. Comer, T. Lightner

Absent: W. Bailey

Guests: K. Holcomb, R. Fitzgerald, C. Bertucci

Call to Order: Meeting called to order at 3:02pm

Approval of Minutes: Motion T. Lightner / Seconded by T. Collins

Updates

- I. Tentative schedule for upcoming spring CAGE meetings
 - i. March 2022 – email update
 - ii. April 2022 – Joint meeting - in person or Zoom meeting (Friday, 4/1/2022)
 - iii. May 2022 – email update
- II. General Education: Professionalism and Ethics (PILOT '21-'22)
 - i. *REMINDER* Process of Assessment
 - o Who
 - o Ethics: Instructors
 - o Professionalism: Instructors and Internship supervisors
 - o Where
 - o Ethics: Artifact collection via Canvas
 - o Professionalism: in class and/or internships
 - o How
 - o Ethics: CAGE representatives contact instructors of identified courses within their own college and UAT collects artifacts via Canvas. (Similar to the process that was recently used for Diversity artifact collection.)
 - o Professionalism: Acquire names and contact info of internship supervisor and/or course instructors. Ratings through Qualtrics from supervisor and/or instructor through anonymous link
 - o New Cycle will be discussed in an upcoming meeting.

Discussion

- i. Recruitment Email – K. Holcomb and R. Fitzgerald
- ii. Course List – K. Holcomb and R. Fitzgerald
- iii. Timeframe:
 - o Recruitment email sent out to instructors and internship supervisors mid- to late-February
 - o Collect ethics artifacts/assignment prompts & professionalism rubric scores during Spring semester (most will be collected after grades are due in May)
 - o Beginning of summer term:
 - o UAT begins analysis on professionalism scores
 - o K. Hunger & artifact review facilitator sorts ethics artifacts & assignment prompts
 - o UAT anonymizes & preps ethics artifacts for review
 - o Faculty artifact reviewers have a training/calibration of ratings and then are paired and proceed to review over the summer
 - o UAT collects artifacts from reviewers at the beginning of the Fall term
 - o UAT performs analysis and reporting during the Fall (for the OSRHE Report) and Spring (for the General Education report)

College Updates

Other

Adjourn: Meeting was adjourned at 3:25pm