



Committee for the Assessment of General Education (CAGE)

Meeting Minutes

Wednesday, February 8, 2023 • 3:00pm – 4:00pm • Zoom

Present: K. Hunger, M. Bayles, J. Comer, T. Lightner

Absent: CEAT Representative, W. Bailey

Guests: R. Fitzgerald, K. Holcomb, P. Sainz Sujet

Call to Order: Meeting called to order at 3:03 pm

Approval of Minutes: Motioned by T. Lightner / Seconded by J. Comer

Updates

- I. Tentative schedule for upcoming spring CAGE meetings
 - i. March 2023 – email meeting
 - ii. AAIC/CAGE/GEAC Joint Meeting: April 2023 – Zoom meeting (Friday, 4/7/2023)
 - iii. May 2023 – email meeting
- II. Professionalism and Ethics in General Education Section of the OSRHE
 - i. Full General Education Report in Spring 2023
- III. POA follow-up meetings with college representatives, program assessment coordinators, and faculty
 - i. Will occur in spring, summer, and fall 2023
 - ii. A meeting agenda, process and procedures, and follow-up action plans will be developed to support this new initiative.
 - i. This was shared with AAIC members as well as the list of individuals chosen for Spring 2023 meetings.
 - ii. This initiative is being done in preparation for the upcoming HLC accreditation visit in 2025-26.
- IV. The 3.20 Student Assessment and Remediation (highlighted) from OSRHE
 - i. With permission from the Provost Office, this document was sent for your review.
 - ii. UAT will work closely with AAIC, CAGE, and the Provost Office to finalize the five-year institutional Student Assessment Plan which is due to the State Regents' office on 3/31/2023.
- V. Assessment Processes and Procedures at OSU
 - i. Will be modified accordingly based on the updates of Higher Learning Commission Policy Book (June 2022) – Criterion #3, #4, and #5.
 - i. Changes will be implemented in the POA report template and procedures in Nuventive Improvement Platform. The updated Blank POA Template will be shared with POA coordinators prior to the reporting period this September.

Discussion

- I. Written Communication and Critical Thinking – Current Cycle Year
 - i. Fall 2022 artifact collection update
 - i. A total of 6,396 artifacts were collected in Fall 2022. These artifacts have not yet been “cleaned” or reviewed for appropriateness to the rubrics.
 - ii. Recruitment strategy for Spring
 - i. M. Bayles endorsed continuing collection in Spring 2023 and contacting instructors during finals week, mimicking the strategy of Fall 2022.
 - ii. A random selection will be taken from each college of qualifying artifacts.
 - iii. The goal will be for two teams of two raters to have 150 artifacts per team (total of 300 artifacts).
 - iii. Rubrics for WC & CT
 - i. M. Bayles will finalize the AAC&U and OSU merged rubrics for each topic.
 - iv. Goals of data collection
 - i. T. Lightner and M. Bayles discussed the potential for a separate assessment for WC&CT that is geared towards shorter, professional written artifacts. This topic will be revisited at a later date.

Upcoming Meeting Discussions

- I. 2023 OSU Student Satisfaction and Engagement Survey will be launched in March/April 2023.
- II. HLC Quality Initiative process update and upcoming tasks in Fall 2023 will be discussed.
- III. New Institutional Assessment Plan – General Education updates pending direction and recommendations of the new Strategic Plan and the GE Task Force

IV. Diversity (2023-2024)

i. Revisit the rubric and recruitment process.

V. General standards/guidelines/goals for artifact collection and review

i. Create standard guidelines for a desired number of artifacts we wish to acquire and number of faculty raters/budget.

College Updates

I. SSB is reviewing course syllabi for alignment with learning goals and objectives in preparation for AACSB visit.

Adjourn: Meeting was adjourned at 3:42 pm. Motion by T. Lightner / Seconded by M. Bayles