



Committee for the Assessment of General Education (CAGE)

Meeting Minutes

Wednesday, September 10th, 2025 • Email

Present: M. Bayles, M. Rabens, J. Weathers, W. Shepard, K. Hunger, E. Lutter

Guests: S. Charron

1. **CAGE Minutes – Vote for approval needed by Wednesday, 9/17**

- I. May Minutes (05- 2025 CAGE Minutes.docx)
- II. All members approved May minutes

2. **Updates**

- I. Introduction of new CAS representative – Dr. Erika Lutter, Associate Professor and Interim Department Head, Department of Microbiology and Molecular Genetics
- II. Schedule for upcoming fall CAGE meetings:
 - i. October 8th – IN PERSON
 - ii. November 12th – IN PERSON
 - iii. December 10th – IN PERSON
- III. 2025 General Education Assessment: Civic Learning
 - i. Artifact review of 76 artifacts was conducted in the Summer by two faculty raters. UAT will work on data analysis and reporting for the General Education section of the OSRHE Report due in December. CAGE will review the section for approval. More detailed information will be shared in the October CAGE meeting.

3. **Discussion**

- I. CAGE Membership – **Response needed by Wednesday, 9/17**
 - i. “Membership Terms: 3 Year, Renewable, Staggered Terms”
 - 2025 – Year One: CAS and CEAT
 - a. CAS – Dr. Erika Lutter – new member/new 3-year term
 - b. CEAT – Dr. Michael Rabens – Renew for 3-year term?
 - c. All members approved
 - 2026 – Year Two: SSB
 - 2027 – Year Three: FCA and CEHS
 - ii. “Chair Selection: Selected from voting membership at the beginning of each academic year”
 - Dr. Melanie Bayles renew as CAGE Chair for another year?
 - All members approved
- II. 2026 General Education Cycle: Professionalism & Ethics
 - i. Please review the following materials in preparation for the October CAGE meeting where we will discuss their relevance and use for the current assessment cycle. For reference, the 2022 Gen Ed Assessment Report is attached (2022 Professionalism & Ethics GenEd Report.pdf).
 - Rubric – Professionalism.docx
 - Rubric - Ethical Reasoning.docx

4. ***Upcoming* Discussion:** (No need to address these items at this time; it is providing a look ahead at what to expect)
- I. Mass recruitment email for summer faculty rating
 - II. Modified Written Communication and Critical Thinking
 - i. Incorporate more of a short-form writing piece into the assessment process to match with the writing tasks students will experience in the workforce.
 - III. General standards/guidelines/goals for artifact collection and review
 - i. Investigating the standard number of artifacts we wish to acquire and subsequently, the number of faculty raters, the budget, and if it varies by cycle topic.