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| C:\Documents and Settings\jdpenn\Desktop\primary_OSU.jpg | **University Assessment and Testing****Printing, Duplicating and/or Binding Request Form**(this form should be uploaded with your budget request form) |

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| **Item to be Duplicated/Printed/Bound**  | **Approximate Number** | **Assessment Activity for Which the Item will be Used** | **Cost Per Item to Print/Copy/Bind** | **Total Cost of Printing/ Duplicating/Binding** |
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**Department Name:** Type Department Name Here

**Degree Program:** Type Program Name Here